

Ashmita Poudel

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SYNOPSIS

I'm keen to enhance my working capacities, professional skills and to serve organization in best

Way with sheer determination and commitment. I look forward to having the chance to discuss what I can bring to the post of your requirement in this organization. I apply for this firm to secure a challenging and rewarding position in a reputable organization that allows me to utilize my skills and knowledge gained from my studies, practical & analytical skills.

EDUCATION

LEVEL	INSTITUTION	OUTCOME
BACHELORS (TU)	Viswa Deep Multiple Campus, Tripureshwor	Bachelors in Business Studies (2 nd Year)
+2	Viswa Niketan Secondary School, Tripureshowr	Management, 3.31 CGPA
S.E.E.	West Point High School, Thankot	3.35 GPA

EXPERIENCE

Numismatist / Money Collector (Chandragiri Savings & Credit Co-operative Ltd.)

SKILLS

- Proficient in Microsoft office, Cooperative
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Proficiency in written & verbal English, Nepali Language